



**Sustainability Skills  
for the voluntary sector**

**offering expert guidance and tuition  
to help your organisation develop over  
10 seminar workshops**

<b>Management Leadership</b>	<b>Report Writing</b>
<b>Conducting Meetings</b>	<b>Phone Technique</b>
<b>The Power of your Voice</b>	<b>Customer Service</b>
<b>Presentation Skills</b>	<b>Writing Effectively</b>
<b>Bid Writing</b>	<b>Employment Law</b>

**Friday 25th January - Monday 17th March**

**Albert Hall  
Witton Road  
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**For more information see over leaf  
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